

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

ISOO Participation in the PSC

FROM:

Chief, Policy Branch/PPS

EXTENSION

NO.

DATE

22 December 1986

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

~~C/PPS~~

2.

EO

12/31

1/2

mlu

3.

D/S

5 JAN 1987

2 JAN 1987

r

4.

5.

AC/PB/PPS

1/7

seen

6.

OS/ Registry

7.

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13.

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15.

2 to 3: Recommend signature.

7 JAN 1987

STAT MEMORANDUM FOR: Chairman, Interagency Group/Countermeasures (P)
FROM:
Chairman, Personnel Security Committee (PSC)
SUBJECT: ISOO Participation in the PSC
REFERENCE: Memorandum from D/ISOO dated 2 December 1986
regarding PSC Charter.

1. The Director, Information Security Oversight Office has recommended changes to the PSC and Security Awareness and Education Subcommittee (SAES) charters. I agree with Mr. Garfinkel's recommendations except that I see no operant distinction between an "observer that may participate" and a member as the PSC operates by general consensus, not by voting. I recommend that ISOO be added as a member. It is requested that you approve the following amendments:

° To section 4.c. of the PSC Charter, add at end, "and the Information Security Oversight Office."

° In the GENERAL section of the SAES Charter, delete the word "classified."

2. For convenience, I have attached revised versions of appropriate pages of the charters which, if approved, may be distributed at the next IG/CM(P) meeting.

STAT
Attachment

APPROVED:

STAT _____
Chairman, IG/CM(P)

DATE

OS 6 2265

STAT

OS/EO/PPS/ELB/syw: (19 Dec. 86)

Distribution:

Orig - Adse (Return to D/S)
1 - Chairman, IG/CM(P)
1 - D/ISOO
1 - D/CCISCMS
1 - PPS Chrono
1 - D/S Chrono
1 - OS/Registry

CHARTER

SECURITY AWARENESS AND EDUCATION SUBCOMMITTEE

Personnel Security Committee, IG/CM(P)

A Security Awareness and Education Subcommittee [SAES] is established under the Personnel Security Committee [PSC] of the Interagency Group/Countermeasures (Policy) [IG/CM(P)].

GENERAL

The goal of security awareness and education is to strengthen security by increasing the knowledge and motivation of individuals having responsibility for the protection of national security information.

DEFINITIONS

1. Awareness:

- ° the understanding that there is an unrelenting hostile threat to information which is sensitive and critical to national security;
- ° the conviction that security measures are necessary and deserving of support and strict compliance; and
- ° the understanding that effective security requires active participation among security officials, all cleared personnel, and their coworkers, supervisors and managers.

2. Education

- ° to properly train those who conduct security education and awareness programs; and
- ° to provide those having access to classified information with necessary knowledge of protective security procedures.

- b. Recommend and/or evaluate standards, criteria, and/or guidelines.
- c. Recommend/Develop/Sponsor, as appropriate, training and professionalism programs for personnel security officers and those involved in security education.
- d. Sponsor or coordinate specialized studies, research, and reports on matters of common concern.

3. RESPONSIBILITIES

- a. PSC member agencies will furnish to the PSC, to the extent practicable or as deemed appropriate by the agency concerned, data as needed for use in reports and research.
- b. The PSC will honor the need-to-know restrictions of member agencies which furnish sensitive information in support of any of the PSC functions. To this end, the PSC structure will accommodate executive sessions, limited disseminations, sanitization or any other mechanisms which allow the sensitive information to be used without jeopardizing sensitive programs.

4. COMPOSITION AND ORGANIZATION

- a. The PSC Chairman will be appointed by the IG/CM(P) Chairman, subject to the concurrence of the Chairman, SIG-I, for a term of three years, based on nominations from member agencies. Should a vacancy occur, the IG/CM(P) Chairman will call for new nominations from member agencies. The Committee Chairman must be a senior line manager from an agency with a significant equity involvement in PSC functions.
- b. PSC members will also be senior line managers.
- c. The PSC will consist of one representative of each of the following: Air Force; Army; Attorney General; CIA; Deputy Secretary of Defense; Director, Defense Intelligence Agency; Department of Energy; Director, FBI; Chairman, Joint Chiefs of Staff; Department of Justice; Marine Corps; Assistant to the President for National Security Affairs; Director, National Security Agency; Navy; Office of Personnel Management; Deputy Secretary of State; Department of the Treasury; and Information Security Oversight Office.

Page 2 of PSC Charter
Amended January 1987

ROUTING AND TRANSMITTAL SLIP

Date

12/9/81

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. EO	nhu	12/9
2. D/S		12/10
3.		
4. EO		12/11
5. Eric		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

1500 asks to be included as a participating observer in PSC. Since 1500 will soon become a major player by virtue of new Executive Order on personnel security, I suggest we go along. If D/S agrees, I will prepare letter for Gayville through Alderman giving 1500 participating observer status.

1 to 2: Recommend Concurrence

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

C/PL/PPS

Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)

Prescribed by GSA
FPMR (41 CFR) 101-11.206

* U.S.G.P.O.: 1983-421-529/320

TRANSMITTAL SLIP		DATE	12/8
TO: EO mhr			
ROOM NO.	BUILDING		
REMARKS: C/PB/PPS			
FROM:			
ROOM NO.	BUILDING	EXTENSION	

STAT



Information Security Oversight Office
Washington, DC 20405

OS REGISTRY


05 DEC 1986

6-1412X

December 2, 1986

STAT

MEMORANDUM FOR:


Chairman
IG/CM(P) Personnel Security Committee

FROM:

Steven Garfinkel
Director, Information Security Oversight Office

SUBJECT:

PSC Charter

The Information Security Oversight Office (ISOO) has reviewed the draft charters of the IG/CM(P) Personnel Security Committee (PSC) and its Security Awareness and Education Subcommittee (SAES). ISOO endorses the charters generally.

There are two changes, however, that we believe should be made. First, in the PSC charter, we suggest that ISOO be listed in section 4.c. as an observer that may participate in the deliberations of the Committee. Second, in the SAES charter, we recommend the deletion of the word "classified" as a modifier of "national security information" in the "General" section on page one. By definition, national security information relates solely to information that is classified pursuant to Executive Order 12356 or predecessor orders. It is our view that use of the modifier "classified" in this context will result in unnecessary confusion.

General
Services
Administration Z
Corres. Symbol _____

Washington
DC 20405

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GSA-361

STAT .



Director of Security
Central Intelligence Agency
Washington, DC 20505